



Back-to-School Packet 2010-2011

REQUIRED ANNUAL NOTIFICATION OF THE RIGHTS OF PARENTS OR GUARDIANS

Dear Parent/Guardian:

State and Federal laws require parents and guardians of minor students to be notified annually regarding their rights and for **PARENTS OR GUARDIANS TO SIGN A NOTIFICATION FORM AND RETURN IT TO SCHOOL.** The signature is an acknowledgment parents or guardians have been informed of their rights, but does not indicate that consent to participate in any particular program has been given or withheld.

Some programs require additional notification during the school term or prior to a specific activity. A separate letter will be sent to parents or guardians prior to any of these specified activities or classes, and the student will be excused whenever the parent files a statement in writing requesting that his/her child not participate.

This packet contains important information on District policies and state and federal legislation.

- School Calendar
- Programs and Services
- Testing
- Health Services
- Attendance
- Instruction
- Rights and Responsibilities of Students and Parents
- Permission to Publish
- Optional Student Accident Insurance
- Cajon Valley Education Foundation

SCHOOL CALENDAR

Parent Conferences - Minimum Days for Elementary Schools November 8-19

Reporting Periods

Elementary Schools.....November 8-19, March 4, June 16

Middle Schools November 10, March 10, June 16

No School

Labor DayMonday, September 6

Furlough Day Monday, October 11

Veterans' Day Observed Thursday, November 11 & Friday, November 12

Thanksgiving Recess November 22-26

Martin Luther King, Jr.'s Birthday Observed Monday, January 17

Lincoln's Birthday Observed Monday, February 14

Washington's Birthday Observed.....Monday, February 21

Furlough Day Friday, March 18

Memorial Day.....Monday, May 30

Winter Recess..... December 20 - January 7

Spring Recess..... April 11-22

Last Day of School Thursday, June 16



ACKNOWLEDGMENT OF NOTIFICATION OF PARENT/GUARDIAN RIGHTS

Student's Name: _____

School: _____ Grade: _____

I hereby acknowledge receipt of information regarding my rights, responsibilities, and protections and have shared this information with my child.

The District may release student information in accordance with state and federal laws. Each student's name, birth date, birthplace, address, telephone number, participation in school activities, dates of attendance, awards, and previous school attendance may be released to specific agencies. In addition, height and weight of athletes will be made available. According to Cajon Valley BP 5125.1, information will not be released to representatives of the news media or for use as general directory information without the permission of the student's parent/guardian. Upon written request from the parent/guardian of a student age 17 or younger, or from a student who is 18 or older, or who is enrolled in a postsecondary institution, the District will deny access to directory information. Requests must be submitted within 30 calendar days of receipt of this notification.

Signature of Parent/Guardian _____

Date _____

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PROGRAMS AND SERVICES

A well-balanced, standards-based academic program is offered at each school. For specific information on the programs or facilities please call the principal.

The following are among the special *programs and services* available:

- ✓ **Cajon Valley Home School** is for parents who opt to teach their children at home through independent study. This program utilizes District guidelines, textbooks, and standards-based instruction. Each parent, and student, is assigned a supervising teacher.
- ✓ **English Learner Program** provides English Language Development (ELD) and Specially Designed Academic Instruction in English (SDAIE) for students who are not fluent in English. All English learners are assessed each year using the California English Language Development Test (CELDT).
 - The Bilingual Alternative Transitional Program (Spanish/English) provides Spanish and English instruction to English learners in elementary school. Currently, four elementary schools offer the program. Parents may request transfer to one of the programs, pending space availability.
 - A Newcomer Structured English Immersion Program is offered to students who are new to the country and have limited English skills.
- ✓ **Gifted and Talented Education (G.A.T.E.)** offers instruction designed to meet the academic and fine arts needs of qualifying students.
- ✓ **Independent Study Contract** for parents who know their child will be absent from school five days or more. An independent study contract may be obtained from the child's teacher and becomes effective the day it is signed. For special education students (resource or speech and language only), the Individual Education Plan (IEP) will state if independent study is appropriate. Special day class students are not eligible to participate.
- ✓ **Special Education** services students who have been assessed and identified as individuals with exceptional needs by the Individual Education Plan (IEP) team.
- ✓ **Title I** provides additional instruction and support for students who are below grade level in reading or math. The Federal Government provides funding each year to school districts based on the number of low-income families. Title I follows the guidelines of *the No Child Left Behind* legislation.

Limited English Proficient and Immigrant Pupils – 20 USCS 7012(a)(8)(A)

Parents shall be notified within 30 calendar days of the start of the school year of their student's English language proficiency. The notice contains the reason for classifying the student as limited English proficient, level of English proficiency, description of the English language instruction materials and program, exit

requirements, how the program will help their child learn English, parent's option to decline, and select a program other than that recommended by the school, and information to help the parent choose an appropriate program.




Free and Reduced Price Lunches: Notice of Availability – EC §§ 49510-49520

Qualified pupils may be eligible for free or reduced price meals. Applications must be renewed at the beginning of each school year for *benefits to continue*. Parents applying for the free or reduced meal program only need to fill out one application per household. *Each* foster child must have a separate meal application. Applications and additional details are available from each school. *If households receive notification that their child has (or children have) been directly certified to receive free meals for the school year (because of CalWORKs, Food Stamps, FDPIR benefits), a meal application is no longer needed.*

Disaster Preparedness

All schools have a written site Emergency Operations Plan that provides for measures to be taken in the event of a disaster. Drills are held in each school to ensure students and staff understand emergency procedures.

The safety and welfare of students are our primary concerns in the event of an emergency. Every precaution will be taken to ensure your child receives the best possible care in the event of a disaster. Your cooperation in the following ways will help us provide the needed care:

-  Please do not telephone the school. In the event of a major disaster, telephones will either not be working or will be needed for emergency communications.
-  Excessive vehicle traffic on the streets in the area of the school will impede the response of emergency equipment. It will help relieve traffic congestion if you walk to school to reunite with your child.
-  Information and/or directions concerning the emergency will be disseminated over the radio, television or telephone message.

If you have any questions about our disaster preparedness program, please contact the principal at your child's school.

TESTING

Standardized Testing and Reporting (STAR) Program

The California Standards Tests (CSTs) are administered to all second- through eighth-grade students in English-language arts and mathematics. Additionally, fifth-grade students are tested in science, eighth-grade students are tested in history and science, and a writing component is administered to fourth- and seventh-grade students. For students receiving special education services with the California Alternate Performance

Assessment (CAPA) or the California Modified Assessment (CMA) may be administered in accordance with the Individualized Education Plan. Results are mailed to parents each September.

Students with a Primary Language Other Than English

Students whose primary language is not English are required by law to take the CST test in English. In addition, English learners must take the California English Language Development Test (CELDT). The CELDT is given July 1 through October 31, for returning English learners. New English learners are tested at the beginning of the month they enroll.

Students whose primary language is Spanish and who have been enrolled in a school in the United States fewer than 12 months or were receiving instruction in Spanish must also participate in the Standards-based Test in Spanish (STS).

Exemptions from Testing By parent request, students may be exempted from taking any required test, except for the CELDT. Please contact your principal for information.

Special Education Students All special education students are required to participate in STAR testing. Accommodations and/or modifications can be made with IEP team's guidance. The decision to use a particular variation, accommodation, or modification with a student should be made on an individual basis and should take into consideration the needs of the student, and whether the student routinely receives the variation, accommodation, or modification in classroom instruction.

Physical Fitness Testing

Students in fifth and seventh grades are assessed on their level of physical fitness to determine the health-related fitness of each child. The test measures aerobic capacity, body composition (percent body fat), abdominal strength, upper body strength, trunk strength and flexibility, and back and shoulder flexibility.

HEALTH SERVICES

Confidential Medical Services – EC § 46010.1

It is permissible by law for the District to excuse pupils in grades 7-12 for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian; however, this is not the practice in Cajon Valley Union School District.

*The District may administer an immunizing agent to pupils who parents consent in writing to the administering of such immunizing agent.

Cooperation in Control of Communicable Disease and Immunization of Students – EC § 49403

State law requires each student to complete all of the immunizations required for school entry as determined by the California Department of Health Services. Proof shall be provided by an official immunization record. The District participates with the San Diego County Health and Human Services Department's Immunization Registry Program.

Student immunization information may be electronically exchanged by participating agencies to meet state requirements. Questions may be directed to the principal or school nurse assigned to the school site.

The Cajon Valley Union School District cooperates with the San Diego County Department of Health Services to prevent and control communicable diseases in school-age children. Whenever there is good reason to believe a student has a contagious or infectious disease, the parent will be contacted and the student sent home. The student may return to school when well and/or released by a physician. The District may administer an immunizing agent to pupils whose parents consent in writing to the administering of such immunizing agent.

Health Care and Emergencies – EC §§ 49407/49408

Parents/guardians shall furnish the schools with the following current information: 1) home address and telephone number; 2) parent's/guardian's business address and telephone number; 3) name, address, and telephone number of a relative or friend who is authorized by the parent/guardian to care for the student in cases of emergency when the parent/guardian cannot be reached; and 4) local physician to call in case of emergency. No school district shall be held liable for the reasonable treatment of a student without the consent of the parent/guardian when the student requires medical treatment and the parent/guardian cannot be reached, unless a written objection to medical treatment has been filed with the District.

District employees are trained and expected to respond to emergency situations without discrimination. If any student needs resuscitation, staff shall make every effort to resuscitate him/her. Board policy prohibits staff members from accepting or following any parental or medical "do not resuscitate" orders.

Medication – EC § 49423

Any student who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instructions from the physician and a parental request for assistance in administering the medications. Any student may carry and self-administer prescription auto-injectable epinephrine only if the student submits a written statement of instructions from the physician and written parental consent authorizing the self-administration of medication, providing a release for the school nurse or other personnel to consult with the child's health care provider as questions arise, and releasing the District and personnel from civil liability if the child suffers any adverse reaction as a result of the self-administration of medication.

Parents' Refusal of Physical Examination of Students – EC § 49451

Parents may file a written statement annually with the school principal stating that they will not consent to routine physical examinations of their child. However, when school officials have good reason to believe a child has a recognized contagious or infectious disease, the child may be excluded from school until school authorities are satisfied that the disease no longer exists.

Students on a Continuing Program of Medication – EC § 49480

The parent or legal guardian of any pupil on a continuing medication regimen for a non-episodic condition shall inform the school nurse or other designated certificated school employee of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian, the school nurse may communicate with the physician and may counsel with school personnel regarding the possible effects of the drug on the child’s physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

Child Health and Disability Prevention Program – Health & Safety Code §§ 12085/124105

A physical exam is required for all students 180 days prior to or within 90 days following entrance to first grade. Parents or guardians are required to present a certification of examination or a waiver statement to the school at the time of kindergarten registration. The school will assist parents/guardians in making plans to meet this requirement. Some students may qualify for free health screening through the local Health Department. Students without certification of examination or a waiver, on or before the 90th day after entrance into first grade, will be excluded. Failure to comply or sign a waiver requires up to five (5) days of exclusion.

Mandated Health Screenings

Hearing Screening: Testing is provided for all students in kindergarten, second, fifth, and eighth grades. Parents, nurses, and teachers may also request tests for other pupils. A student may be excused from hearing screening when the parent

Annual Written Parent Notification of Expected Pesticide Use on School Grounds – EC § 17612

The *Healthy Schools Act of 2000* requires all parents, guardians, and staff be provided with annual written notification of expected pesticide use on school sites. The following list identifies the active ingredient(s) in pesticides that are expected to be used in Cajon Valley Union School District. For further information on pesticides and their alternatives, check www.cdpr.ca.gov. Parents, guardians, or staff may request 72-hour notification of individual pesticide applications at their school site by calling Maintenance & Operations at 619-588-3023. Parents may notify the department if they believe that their child’s health and/or behavior would be influenced by exposure to pesticide products.

makes a written request for exemption because of personal or religious beliefs.

Scoliosis Screening: Seventh-grade girls and eighth-grade boys are screened for abnormal curvatures of the spine. This screening necessitates clothing modifications to allow for visual inspection. A student may be excused from scoliosis screening when the parent makes a written request for exemption because of personal or religious beliefs.

Vision Screening: Students in kindergarten, third, and sixth grade; new students; and students referred by parents or school personnel will receive vision screening. First grade boys will receive color vision screening. A student may be excused from vision screening when the parent presents a statement from a physician or optometrist setting forth the results of a vision test, or the parent makes a written request for exemption because of personal or religious beliefs.

Diabetes Screening – EC § 49452.7

Information sheets regarding Type 2 diabetes are provided to parents/guardians of incoming 7th grade students and are available in middle school offices.

Oral Health Assessment – EC § 49452.8

Any student enrolled in kindergarten, or in first grade if the student was not previously enrolled in a kindergarten in a public school, shall have an oral health assessment conducted by a licensed dentist or other registered dental health professional. A standardized form shall be provided to parents/guardians on which the oral health assessment can be documented or on which the parent/guardian can indicate one of several reasons why an oral health assessment cannot be completed.

CAJON VALLEY UNION SCHOOL DISTRICT

Product Name	EPA #	Active Ingredient
Barricade	100-834	Prodiamine
Demand CS	10182-361	Lambda-Cyhalothrin
Dragnet	279-3062	Permethrin
Drax Ant Kil-PF Gel	9444-135	Orthoboric Acid
Enforcer	40849-52	Tetramethrin, 3-Phenoxybenzyl
Gopher Getter Type 2	36029-1	Diphacinone
Grass Getter	7969-58-54705	Sethoxydim
Herbicide Activator	1050775-50020-AA	Petroleum distillate and alkyl phenyl ethaxylate
Makaze	34704-890	Glyphosate
Max-Force	64248-b	Hydramethylon
Maxforce Ant Killer Granular Bait	64248-6	Hydramethylon
Maxforce Roach Killer Bait Gel	64248-14	Fipronil
Niban Granular Bait	64405-2	Orthoboric Acid
No-Foam A	1050775-50015-AA	Nonylthneoxy Polyethoxy Ethanois, Isopropanole, fatty acids
Pre-Empt Cockroach Gel Bait	3125-525	Imidacloprid
Prescription Treatment Pro-Control Total Release Aerosol	499-465	Pyrethrins

Insecticide		
Prescription Treatment – Wasp Freeze	499-362	d-trans Allethrin and Phenothrin
Remuda	228-366-64705	Glyphosate
Sluggo	67702-3-54705	Iron Phosphate
Snapshot 2.5 TG	62719-175	Trifluralin and isoxaben
Speedzone Southern	2217-835	Carfentrazone-ethyl, 2,4-D,2 ethylhexyl ester, Mecoprop-p acid, Dicamba acid
Sure Stop	12455-18-1663	Zinc Phosphide
Talstar	279-3162	Bifenthrin
Talstart CA Granular	279-3168	Bifenthrin
Waxie Bug-off Dual Spray Residual Insecticide	10807-126-14994	Pyrethrins
Weed-Hoe	61483-15-17545	Monosodium Acid Methanearsonate
Wisdom TC	5481-520	Pyrethrins

CITY OF EL CAJON

Product Name	EPA #	Active Ingredient
Confront	62719-92-aa	Triclopy, Clopyalid
Dimension Ultra 40WP	62719-445	Dithiopyr
Fusilade DX	10182-367-aa	Fluazifop
Gallery 75 Dry Flow	62719-145-aa	Isoxazolyl
No Foam “A”	1050775-50015-aa	Nonylthneoxy Polyethoxy Ethanois, Isopropanole, fatty acids
No Foam “B”	1050775-50008-aa	Octyl Phenoxy Polyethanol, Isopropanol, Linear Alkyl Sulfonate, buffering acids, Coconut Amine Condensate
Pendulum 2G	241-375-aa	Pendimethalin
Ronstar G	432-886	Oxadiazon
Roundup PRO	524-475	Glyphosate
Segehammer	818880-10163	Halosulfuron-Methyl
Snapshot 2.5TG	62719-175	Trifluralin, Isoxaben
Surflan AS	70506-44	Oryzalin
Ultra-Fine Oil	862-23-499	Paraffinic Oil

ATTENDANCE

**Attendance Options –
EC §§ 35160.5/46600/48204/48980**

The District provides comprehensive educational programs for school age children. These programs are available on a limited basis through statutory attendance options to students who reside outside District boundaries, to pupils whose parents or guardians currently reside within the District’s attendance boundaries, and to pupils who have established residency pursuant to provisions of Education Code 48204(b) as follows:

- (a) Education Code 35160.5 District Open Enrollment: Establishes a District program of open enrollment that is available to pupils whose parents or guardians currently reside within District attendance boundaries and to pupils who have otherwise established residence pursuant to provisions of Education Code 48204. Allows parents to select the school the child shall attend. Requests for admission will be based on established procedures consistent with state law and each school’s enrollment capacity. Application forms and procedures are available at each school. Applicants will be informed in writing if the application is approved, denied, or placed on a waiting list. If denied, the reason shall be stated.

- (b) Education Code 46600 Inter-district Attendance: Authorizes that two or more school districts may enter into an agreement to allow a pupil to attend a district outside the district of residence. Such transfers are subject to local board policy and approval. Applications and procedures are available at the Pupil Services Department. Should a request be denied, an appeal may be made to the County Office of Education.
- (c) Education Code 48204(f) Residency Based on Parent Employment: Allows elementary pupils to establish residency if parent or guardian is employed within his/her District boundaries.

Absences for Religious Purposes – EC § 46014

Excused absence for religious exercises or instruction may be granted in keeping with regulations adopted by the Governing Board and with parental consent. In such instances the student shall attend at least the minimum school day and shall not be excused for this purpose more than four school days per month.

Absences for Justifiable Personal Reasons – EC § 48205

No student shall have his/her grade reduced or lose academic credit for any absence(s) excused pursuant to Education Code

48205 for missed assignments/tests that can reasonably be provided/completed.

A pupil shall be excused from school when the absence is:

- (1) Due to illness.
- (2) Due to quarantine under the direction of a county or city health officer.
- (3) For the purpose of having medical, dental, optometry, or chiropractic services rendered.
- (4) For the purpose of attending the funeral services of a member of his/her immediate family. Excused absence in this instance shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. Immediate family shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister, or any relative living in the students' immediate household.
- (5) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
- (6) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service for a person other than a member of the student's immediate family, observance of a holiday or ceremony of his/her religion, attendance at religious retreats for no more than four hours during a semester, attendance at an employment conference (when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the Governing Board) or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization.

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit. The teacher of any class from which a pupil is absent shall determine that the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments the pupil missed during the absence.

Absence for Confidential Medical Services – EC § 46010.

Districts are authorized to notify students in 7th-12th grades, and their parents, that the law permits schools to release students for the purpose of obtaining confidential medical services without consent of the parent. It is not the practice of the District to release students for this reason.

Notification of Minimum Days and Pupil Free Staff Development Day – EC § 48980(c)

Minimum days for elementary schools are scheduled for November 8-19. A minimum day for all schools will be held on June 16.

Notice of Alternate Schools – EC § 58501

California state law authorizes all school districts to provide for alternative schools. Education Code 58500 defines an alternative school as a school or separate class group within a school which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his/her desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may result in whole or in part from a presentation by his/her teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (e) Maximize the opportunity for students, teachers, and parents to continuously react to the changing world including, but not limited to, the community in which the school is located.

Further information concerning alternative schools is available from the County Superintendent of Schools, Cajon Valley Union School District Office, and each school office. This law particularly authorizes interested persons to request the Governing Board to establish alternative school programs.

INSTRUCTION

Courses Involving Use of Animals – EC §§ 32255-32255.6

Pupils may choose to refrain from participating in educational projects involving the harmful or destructive use of animals. Any pupil with a moral objection to dissecting or otherwise harming or destroying animals shall so inform his/her instructor and shall substantiate this objection with a note from his/her parent or guardian. In such a situation, the pupil is entitled to alternative educational projects, if possible, and full credit for the course of study.

Temporarily Disabled Student – EC §§ 48206.3/48207/48208

Home tutor services are provided to students who will miss school for three or more weeks due to a temporary disability. Pupils hospitalized with a temporary disability are considered residents of the district in which the hospital is located. The parent or guardian of a pupil with a temporary disability shall notify the District of the hospital where the pupil is receiving care if home tutor service (individualized instruction) is desired.

Health, Family Life, and Sex Education: Conflict with Religious Beliefs – EC § 51240

Whenever any part of the instruction in health, family life or sex education conflicts with religious training or belief of the parent or guardian, the student shall be excused from that part of the instruction upon written parental request.

Sexual Health Education and HIV/AIDS Prevention – EC §§ 51933/51934/51938

A parent has the right to excuse their child from all or part of comprehensive sexual health education, HIV/AIDS prevention education, and assessments related to such education.

Parents have the right to inspect and review materials to be used, and to request in writing that their child not participate. Districts must, at the beginning of the school year or at a new enrollment, notify parents about instruction in comprehensive sexual health education and HIV/AIDS prevention education and research on pupil health behaviors and risks. If a school district elects to provide comprehensive sexual health education or HIV/AIDS prevention education through outside consultants and/or an assembly, notice must be provided to parents that includes the date of instruction, the name of the organization or affiliation of each guest speaker and information stating that the parent/guardian has the right to request a copy of Education Code Sections 51938, 51933 and 51934. Parents have the right to request a copy of the California Comprehensive Sexual Health and HIV/AIDS Prevention Education Act, Education Codes 51930-51939.

Individuals with Disabilities Education Improvement Act (I.D.E.I.A.) – Special Education – EC §§ 56043 and 56300-56301

Under state and federal mandates, the District provides special education programs and services to identified individuals with exceptional needs whose needs cannot be met with or without modifications of the regular program. If you have a question regarding your child's eligibility for special programs and services, contact your school principal or resource specialist. Rights and procedures to initiate a referral for assessment to determine eligibility for special education are available from your school principal. The disability areas that may be identified for purposes of eligibility are mental retardation, hard of hearing, deaf, speech or language impairment, visual impairment, emotional disturbance, orthopedic impairment, other health impairment, specific learning disability, deaf-blindness, multiple disability, autism, and traumatic brain injury. A free and appropriate public education (FAPE) in the least restrictive environment will be offered to qualified pupils with disabilities aged 3 through 21 years.

Common programs and services that are available to individuals with exceptional needs are the resource specialist program; special day class; and/or designated instruction services including speech, language, and/or adapted physical education.

Parents with children with exceptional needs have the right to examine and receive copies and records within five business days. If any school record includes information on more than one student, the parent/guardian has the right to inspect and review only the information relating to their child. On the request of the parent, a list of the types and locations of school records collected or maintained by the District shall be provided.

Rehabilitation Act Handicapped Pupils (Section 504 of Rehabilitation Act)

Under federal mandates, the District provides accommodations and modifications to handicapped pupils.

The District does not discriminate on the basis of sex, handicap, race, color, national origin, or lack of English skills.

RIGHTS AND RESPONSIBILITIES OF STUDENTS AND PARENTS

No Child Left Behind

In January 2002, the *No Child Left Behind Act of 2001*, was passed by Congress outlining the following:

Parent Notification of Teacher Qualifications

Districts receiving Title I funds must ensure all teachers teaching in "core academic subjects" are highly qualified as outlined by law.

Parents have the right to request information regarding the professional qualifications of their child's teacher including:

- Whether the teacher has met state credential or license criteria for grade level and subject matter taught;
- Whether the teacher is teaching under emergency or other provisional status;
- The baccalaureate degree, major, and any other graduate certificate or degree held; and
- Whether the child is provided services by paraprofessionals, and if so, their qualifications.

Parents must also be notified if their child is taught by a teacher who is not "highly qualified" for four or more consecutive weeks.

Children in Homeless Situations

Each local district shall appoint a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations.

Program Improvement

Parents/guardians shall be notified when their child's school is identified as a Title I Program Improvement School and of the opportunities for school choice and/or supplemental instruction.

Unsafe School Choice Option/Persistently Dangerous Schools – 5CCR § 11993(k)

"Any firearms violation" must be considered in determining whether a school is at risk of being classified as persistently dangerous. An "incident" of a firearm violation occurs when a person unlawfully brings or possesses a handgun, rifle, shotgun, or other type of firearm to school grounds during school hours or a school activity. Parents/guardians shall be notified of schools considered "persistently dangerous" pursuant to California Department of Education guidelines and of available options.

Hazing – EC § 48900(q)

No student or other person in attendance at any public or private educational institution shall conspire to or engage in hazing that causes or is likely to cause bodily danger, physical harm, or mental harm. Hazing includes initiations into the student body.

Equal Opportunity-Sex Equity in Career Planning – EC § 221.5(d)

No school counselor, teacher, administrator, or aide shall, on the basis of the sex of a student, offer vocational or school program guidance to students of one sex which is different from that offered to students of the opposite sex. Participation in a particular physical education activity or sport if required of students of one sex shall be available to students of each sex. The parents or legal guardian of the pupil shall be notified in advance, in a general manner, of career counseling and course selection commencing in grade 7 so they may participate in the counseling sessions and decisions.

Sexual Harassment – EC § 231.5/CCCR § 4917

The Governing Board is committed to maintaining an educational environment that is free from harassment. The Board prohibits sexual harassment of students by other students, employees, or other persons at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist, or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation.

Students receive age-appropriate instruction and information on sexual harassment during orientation. Such instruction and information shall include:

- What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between two people of the same gender;
- A clear message that students do not have to endure sexual harassment;
- Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained; and
- Information about the person(s) to whom a report of sexual harassment should be made.

Complaint Process

Any student who feels that he/she is being or has been subjected to sexual harassment shall immediately contact his/her teacher or any other employee. A school employee to whom a complaint is made, shall within 24 hours of receiving the complaint, report it to the principal or designee.

Any school employee who observes any incident of sexual harassment involving a student shall report this observation to the principal or designee, whether or not the victim files a complaint.

In any case of sexual harassment involving the principal or any other District employee to whom the complaint would ordinarily be made, the employee who receives the student's report or

who observes the incident shall report to the nondiscrimination coordinator or the Superintendent or designee.

The principal or designee to whom a complaint of sexual harassment is reported shall immediately investigate the complaint in accordance with administrative regulation. Where the principal or designee finds that sexual harassment occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim. The principal or designee shall also advise the Superintendent or designee and refer the matter to law enforcement authorities, where required.

Dress Code/Gang Apparel/Sun Protective Clothing/Use of Sunscreen – EC §§ 35183-35183.5

The Governing Board has adopted a policy stating that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction that would interfere with the educational process.

The following guidelines shall apply to all regular school activities:

1. Shoes must be worn at all times.
2. Students shall not wear clothing items that contain messages that are vulgar, offensive, obscene, or libelous; denigrate others on the basis of race, color, religion, creed, national origin, gender, sexual orientation, or disability; promote alcohol or drug use or violence; or are otherwise contrary to the school's educational mission.
3. Clothing, jewelry, and personal items shall be free of writing, pictures, or any other insignia which are crude, vulgar, profane, or sexually suggestive; which bear drug, alcohol, or tobacco company advertising, promotions, and likenesses; or which advocate racial, ethnic, or religious prejudice.
4. Students shall not wear hats or other head gear in District buildings except for a medical or religious purpose. Sun-protective clothing and sunscreen may be worn during outdoor activities.
5. Brief and revealing clothing are not appropriate apparel in school. The following guidelines on brief clothing are examples and do not cover all situations: a) Students shall not wear halter tops, garments with spaghetti straps or strapless garments; b) Garments that are "see-through," cut low, or expose one's midriff are not acceptable; c) Skirts and shorts must be appropriate in length; d) Undergarments must not be visible.
6. Students shall only wear pants that do not sag or fit below the waist. All pants must fit around the waist and be properly fastened.
7. Hair shall be clean and neatly groomed.

Schools may establish a dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt school activities.

***School Accountability Report Card –
EC §§ 33126/35256***

The purpose of the School Accountability Report Card (SARC) is to provide parents and community members with important information about each school. The SARC summarizes an individual school's goals; provides important demographic and school safety information; and documents curriculum, staffing, and fiscal information.

SARCs are issued annually and provide information for the prior school year. SARC's are accessible through the "Schools" link on the District's website: www.cajonvalley.net. Paper copies are available, upon request, through the school office.

***Comprehensive Safe School Plan –
EC §§ 32286/32288***

Each school annually reviews data related to the physical and social environments of the campus. This information is analyzed in collaboration with students, parents, teachers, administrators, law enforcement, and community members as part of the ongoing revision of the Comprehensive School Safety Plan. The plan identifies programs and strategies to prevent crime and violence on the school campus and includes information on child abuse reporting, disaster response, suspension and expulsion, discrimination and harassment policies, hate crimes, dress code, safety while traveling to and from school, discipline rules, procedures to ensure a safe and orderly environment, and school bus passenger safety regulations. Before adopting the plan, a public meeting is held at the school to provide the opportunity for opinions to be expressed. A description of the plan will be included in the School Accountability Report Card. The District must notify the State Department of Education by October 15th of schools not in compliance with safety plans.

Duty Concerning Conduct of Pupils – EC § 44807

The Board places a high priority on safety and on the prevention of student injuries. Principals and staff are responsible for the conduct and safety of students from the time they come under school supervision until they leave school supervision, whether on school premises or not. This includes travel to and from school. The Superintendent or designee shall establish regulations and procedures to protect students from dangerous situations.

***Attendance of Suspended Pupil's Parent or
Guardian – EC § 48900.1***

When a child is suspended by a teacher for committing an obscene act, engaging in habitual profanity or vulgarity, disrupting school activities, or defying staff authority, the teacher of the class from which the student was removed may request that the student's parent or guardian attend a portion of the child's school day in his/her classroom and meet with the principal or designee. When a teacher makes this request, the principal shall send the parent/guardian a written notice that the parent/guardian's attendance is provided for in law. The attendance of the parent or guardian shall be limited to the class from which the pupil was suspended.

Financial Liability of Parents – EC § 48904

Parents may be held financially liable for willful damage or injury caused by their minor child or for school property not returned by the minor. Such liability shall be up to the amount allowed by law.

***Pupil Records: Notification of Privacy Rights of
Parents and Students – EC §§ 49063/49069/ 49073***

Federal and state laws grant certain rights of privacy and rights of access to students and to their parents. Full access to all personally identifiable written records maintained by the District must be granted to natural parents, adoptive parents, or legal guardians of students younger than 18. Such access will be provided no later than five business days following the date of request and before any IEP meeting, hearing or resolution session regarding their child.

Parents or guardians or an eligible student may review individual records by making a request to the principal. The principal will see that explanations and interpretations are provided if requested. Information alleged to be inaccurate or inappropriate may be removed upon request. In addition, parents or guardians, may receive a copy of any information in the records at reasonable cost per page. District policies and regulations relating to types of records, location of all official student records, persons responsible for records, directory information, access by other persons, and the challenge of records are available through the principal in each school. When a student moves from the District, records will be forwarded upon the request of the new school district. At the time of transfer, the parents or guardian may review, receive a copy (at a reasonable fee), and/or challenge the records. If the District is withholding grades, diplomas, or transcripts from the student because of damage to or loss of school property, this information shall be sent to the requesting district along with the student's records.

The District makes student directory information available in accordance with state and federal laws. Each student's name, birth date, birthplace, address, telephone number, participation in school activities, dates of attendance, awards, and previous school attendance may be released to the specified agencies. In addition, height and weight of athletes will be made available. According to Cajon Valley BP 5125.1, information will not be released to representatives of the news media or for use as general directory information without the permission of the student's parent/guardian.

Parents/guardians will be given the opportunity to prohibit the release of directory information to any otherwise eligible recipient.

If you believe the District is not in compliance with federal regulations regarding privacy, you may file a complaint with the United States Secretary of Education.

Promotion/Retention – EC § 51101(a)(16)

Students shall progress through the grade levels by demonstrating academic growth and meeting grade-level standards in language arts and math. Following Board-

approved criteria, students may be identified as being at risk of retention. When a student is identified at risk of retention, parents will be notified in writing and given information regarding the additional support available to improve the student's academic skills. If the student has not met promotion criteria, he/she may be recommended for retention. Parents may appeal the decision to retain a student by completing a *Parent Appeal Form* for student retention within ten (10) days of notification of retention.

Eighth Grade Promotion Requirements and End-of-Year

Activities - Eighth-grade students are required to meet established standards before being promoted to high school. To be eligible for participation in end-of-the-year reward activities and the promotion ceremony, students must meet all criteria listed in the promotion guidelines for eighth grade which are available at the school office.

Student Use of Bicycles (Vehicle Code 21212) –

The riding of bicycles to and from school is approved for students in grades 3-8 when appropriate safety conditions exist. All minors must wear a bicycle helmet when riding a bicycle on streets or public bicycle paths. Students are encouraged to use bicycle locks. The District will not be responsible for bicycles that are lost, stolen, or damaged.

Internet; Pupil Access; Policy – EC § 51870.5

The parents of every student new to the District are required to sign a *Technology/Internet Use Application and Agreement*. This form will be provided upon registering your child.

Student Discipline – EC § 35291/48900/51101(a) (12)

It is the basic right of each student to obtain a quality education, and no one has the right to disrupt this process. It is an expectation that all Cajon Valley schools maintain a safe, secure environment and that respect among all people on a school campus is evident. Discipline rules are established by school committees and filed with the Governing Board. Rules pertaining to student discipline, including those that govern suspension or expulsion, are available from the principal and are communicated to all students every year.

Weapons Violations –

BP/AR 5131.7/5144-5144.2/5149/6185

Students are prohibited from possessing weapons, imitation firearms, or dangerous instruments of any kind in school buildings, on school grounds or busses, at a school-related or school-sponsored activity away from school, or while going to or from school. Students possessing or threatening others with any of the weapons listed above are subject to suspension, expulsion, and/or involuntary transfer to an alternative school.

Statements of a Threatening Nature – BP/AR 5144.1

Any kind of threat to the safety of our schools is considered serious. Pupils should be aware that any comment made by a pupil concerning possession or use of guns, bombs, or any other dangerous weapons, even in jest, will subject the pupil to disciplinary action. Swift and appropriate disciplinary action will be taken, including suspension and/or expulsion.

Duty of Pupils to Report Threats of Violence

It is the duty of all pupils to report to a teacher or other school official any statement made by another pupil that threatens harm or violence to any pupil or staff member or to the school or its pupils in general. Disciplinary action will be taken against a pupil who is aware of a threat of harm made by another person and who fails to report that threat.

Communication Regarding Threats of Violence – Civil Code § 48.8

An oral or written communication by any person to a principal or by a student to a teacher, counselor, or nurse regarding a threat of violence or potential violence on school grounds involving the use of a firearm or other dangerous weapon is a privileged communication. A viable action for defamation will arise only upon a showing by clear and convincing evidence that the communication was made with knowledge of its falsity or with reckless disregard for the truth or falsity of that communication.

Nondiscrimination – Title VI, Civil Rights Act of 1964

The District has a policy of nondiscrimination on the basis of race, color, national origin, sex, gender identity, actual or perceived sexual orientation, or handicap. This policy applies to all students insofar as participation in programs and activities is concerned, with few exceptions such as contact sports. The District will take steps to assure that the lack of English will not be a barrier to admission and participation in District programs. In accordance with federal law, complaints alleging noncompliance with this policy should be directed to the school principal. Appeals may be made to the District superintendent.

When 15% or more of the students enrolled in the school speak a single language other than English, notification of this policy will be provided in that language.

The following position serves as Coordinator(s) for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the District's nondiscrimination policies:

Assistant Superintendent of Educational Services
750 E. Main Street, El Cajon, CA 92020
(619) 588-3000

Harassment/Bullying – EC § 48900(r)

Any student or groups of students engaged in an act of harassment/bullying, including, but not limited to, bullying by a means of an electronic act directed toward a student or school personnel will be subject to disciplinary action that may include suspension and/or expulsion. Bullying includes acts of sexual harassment, hate violence, harassment, threats, or intimidation. An electronic act means the transmission of a communication, including but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone, other wireless communication devices, a computer or pager.

Tobacco-Free Schools – Health & Safety Code 24167

Possession or use of tobacco products is prohibited at anytime in District-owned or leased buildings, on District property and in District vehicles. Disciplinary actions for student use of tobacco products at school or while under school jurisdiction may include suspension or removal from the current school campus to an alternative school campus.

Possession or Under the Influence of Alcohol or Other Drugs – Drug-Free Campuses

Unlawfully possessing, using, selling or otherwise furnishing or being under the influence of narcotics, any controlled substance, alcoholic beverage, or intoxicant of any kind is prohibited on school campuses and at all school activities. Violations will be reported to law enforcement and discipline actions may include transfer of the student to an alternative campus for a minimum of six weeks, suspension, and/or expulsion.

Child Abuse – State Penal Code §§ 11165-11174

Current law states that a childcare custodian includes a teacher, nurse, administrative officer, or certificated pupil personnel employee of a public or private school. It also includes a classified employee of any public school who has been trained in the applicable child abuse reporting requirements. A childcare custodian shall report any known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible. Outside agencies investigate the contents of the report.

Laser Pointers – State Penal Code § 417.27

Possession of a laser pointer by any student on any school site is prohibited, unless possession is for valid instruction. Directing the beam of a laser pointer into the eye of another, into a moving vehicle, or into the eyes of a guide dog is also prohibited. Students in violation of this law will be subject to disciplinary action that may include suspension and/or expulsion.

Duties of Pupils – Title 5, California Code of Regulations § 300

Pupils are required to conform to school regulations; obey all directions; be diligent in study; be respectful to teachers and others in authority; be kind and courteous to schoolmates; and refrain from the use of profane and vulgar language.

Complaints Regarding Special Education – CAC 5 §§ 3125 3309/SCCR § 3080

If a parent/guardian believes the District is in violation of federal or state law governing the identification or placement of special education students, or similar issues, a written complaint may be filed with the District. The District resolves issues at the lowest level possible. Upon parent request, state regulations require the District forward the complaint to the State Superintendent of Public Instruction. Procedures for filing complaints are available from the Special Education and Pupil Services Department.

Uniform Complaint Procedures – Title 5, California Code of Regulations § 4622

The District has established uniform complaint procedures for state and federal categorical programs to address alleged unlawful discrimination based on ethnic group identification, religion, age, sex, sexual orientation, gender, color, race, ancestry, national origin, and physical or mental disability. The Assistant Superintendent of Educational Services is responsible for processing such complaints.

A copy of the uniform complaint form may be obtained from the school or Assistant Superintendent of Educational Services.

The District will investigate the complaint and provide a written report of the investigation and decision within 60 calendar days of when the complaint is filed.

If dissatisfied with the District's decision, the complainant may appeal in writing to the California Department of Education within 15 days of receiving the District's decision. For good cause, the Superintendent of Public Instruction may grant an extension for filing appeals. When appealing to the California Department of Education, the complainant must specify the reason(s) for appealing the District's decision and must include a copy of the locally filed complaint and the District's decision.

The person filing the complaint may also pursue action in civil court.

Complaints will be kept confidential. The District prohibits retaliation against any participant in the complaint process. Each complaint shall be investigated promptly and in a way that respects the privacy of all parties concerned. If you have a complaint, contact the principal or Assistant Superintendent of Educational Services, 750 E. Main Street, El Cajon, California 92020, 619-588-3086. For legal assistance, contact Legal Aid Society, 619-262-0896 and/or Superintendent of Schools, San Diego County Office of Education, 858-292-3500.

Complaints Concerning Deficiencies in Instructional Materials, Teacher Vacancy or Misassignments, and Emergency or Urgent Facilities Conditions – EC § 35186

The District has in place a uniform complaint process to identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment.

- (1) A complaint may be filed anonymously. All complaints and responses are public records.
- (2) The complaint form shall specify the location for filing a complaint. A complainant may add as much text to explain the complaint as needed.
- (3) A complaint shall be filed with the principal of the school. A complaint about problems beyond the authority of the school principal shall be forwarded in a timely manner, but not to exceed 10 working days, to the appropriate school district official for resolution.

Complaints are intended to address all of the following:

1. Textbooks and instructional materials
 - a. A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
 - b. A student does not have access to textbooks or instructional materials to use at home or after school.
 - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
2. Teacher vacancy or missassignment
 - a. A semester begins and a teacher vacancy exists.
 - b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner students in the class.
 - c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.
3. Facilities
 - a. A condition poses an emergency or urgent threat to the health or safety of students or staff.
 - b. A school restroom has not been cleaned, maintained, or kept open in accordance with Education Code 35292.5.

A notice shall be posted in each classroom in each school in the school district notifying parents/guardians and students of the following:

- (1) There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class or after school.
- (2) School facilities must be clean, safe, and maintained in good repair.
- (3) The location at which to obtain a form to file a complaint in case of a shortage. Posting a downloadable notice on the website of the department shall satisfy this requirement.

Asbestos Management – 40 CFR 763.93

The District has a plan for eliminating health risks that can be created by the presence of asbestos in school buildings. This plan is in compliance with legal mandates and may be reviewed at the District office.

Student and Family Privacy Rights – EC § 51513

No test, questionnaire, survey, or examination containing questions about a pupil's personal beliefs or practices in sex, family life, morality, and religion, or any questions about the parents' or guardians' beliefs and practices in sex, family life, morality, and religion, shall be administered to any pupil unless the parent/guardian is notified in writing that the test, questionnaire, survey, or examination is to be administered and the parent/guardian gives written permission for the pupil to participate.

California Healthy Kids Survey – EC §§ 51938/51513

The California Healthy Kids Survey is administered to students in the fifth- and seventh-grades to help the District promote better health among youth and combat problems such as drug abuse and violence. Participation in this survey is voluntary and requires parent/guardian permission. A letter containing information about the survey and a consent form will be sent home prior to the survey administration.

Pupils Insurance for Athletic Teams – EC § 32221.5

School Districts that operate interscholastic athletic teams are required to offer no-cost or low-cost local, state or federally sponsored health insurance programs to students participating in such programs. Middle school students participating in after school intramural sports may get information about health insurance programs from the Middle School Extended Day Program.

High School Exit Exam – EC §§ 48980(e)/60850

The California High School Exit Exam (CAHSEE) is used to improve student achievement and help ensure students who graduate from high school demonstrate competency in reading, writing and mathematics. Students are required to pass all sections of the CAHSEE as a condition of graduation. Each student shall take the CAHSEE in grade 10 and may take the exam during subsequent administrations until the exam is passed. Supplemental instruction will be provided to students not making progress to pass the exam.

Confidentiality of Information about Individuals with Exceptional Needs – EC § 56515(c)

Information from educational records of an individual with exceptional needs may not be released to any public agencies without the consent of the parent/guardian, unless the District has not received funds under any program administered by the Secretary of State.

Special Education; Aiding Parents in Due Process Hearings – EC § 56502

A form to assist parents/guardians in filing requests for due process is available at the District Office for parents/guardians that wish to initiate due process hearings related to special education rights.

School Bus and Passenger Safety – EC § 35186

Students who are transported in a school bus or school student activity bus shall receive instruction in school bus emergency procedure and passenger safety as indicated in AR 3543.



Permission to Publish Including School/District Web Site

As part of your child's educational program, s/he may have the opportunity to publish work in school or district newsletters, in a community newspaper or on the school or district webpage. These documents might include a personal home page, story or poem, graphic, science or research project, photograph or podcast. When work is placed on a web page, individuals with Internet access around the world will be able to view and possibly respond to your child's work by electronic mail. Articles, photographs and podcasts will be edited and approved by a teacher or staff member before publication. Teachers will supervise web-based activities.

Cajon Valley Union School District Guidelines:

- Published documents may not include a child's phone number, address, or names of other family members;
- Published documents may not include any information that indicates the physical location of a student at a given time other than attendance at a particular school or participation in school activities;
- Documents may not contain objectionable material or point directly or indirectly to objectionable material;
- Documents must conform to Board Policy and established school guidelines;
- No last names may be used on any web page or podcast.
- A recognizable photograph of a student may not contain the last name of the student anywhere on the page;

Parent/Guardian Permission:

The District has permission to publish my child's work on the District or school website and/or the school's newsletters.

	Yes	No
Pictures: photographs with first name only	<input type="checkbox"/>	<input type="checkbox"/>
Data: this includes stories, work, and other documents with first name, and Podcasts with student voice.	<input type="checkbox"/>	<input type="checkbox"/>

Student Name: _____

Parent/Guardian Signature: _____ Date: _____

This permission form will be in effect for the duration of your child's enrollment in the school. If at any time you wish to change this permission to publish, you must complete a new form.

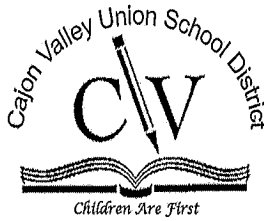
G. Wayne Oetken

Assistant Superintendent,
Business Services

Phone: (619) 588-3060

Fax: (619) 401-5954

E-mail: oetken@cajonvalley.net



Office Address:
710 E. Main Street, El Cajon, CA 92020

Mailing Address:
PO Box 1007, El Cajon, CA 92022-1007
www.cajonvalley.net

OPTIONAL STUDENT ACCIDENT INSURANCE FOR THE 2010/2011 SCHOOL YEAR

Dear Parent:

Cajon Valley Union School District does not carry medical insurance for students who are injured on school premises, while under school jurisdiction, or while they are participating in district activities. However, the District has approved a low-cost accident insurance plan for presentation to parents that offers assistance in the event of injury. If you already have medical insurance, purchase of this additional coverage may assist you with medical expenses incurred below the deductible level in your family medical plan.

Coverage is underwritten by National Union Fire Insurance Company of Pittsburgh, PA. The following plans are available for a one-time payment for the school year: a High-Option for \$43.00, a Mid-Option for \$28.00, a Low-Option for \$15.00, and Extended Dental coverage for \$15.00. There are also 24-hour plans available at higher premiums. **The school-time and 24-hour plans include all interscholastic athletics except Tackle Football.** The application and Description of Benefits may be accessed by following the steps listed below:

1. Log on to www.studentinsuranceusa.com
2. Click on link labeled "K-12 Plans".
3. Under "K-12" click on "Benefits" or "Application" (*Do not click on the application for "K-12 San Diego and Grossmont Only" as it applies to San Diego City Schools*)
4. Print "Benefits" and "Application", complete, and mail directly to the insurance company with your payment

You may also request a brochure and application by calling Patty Hemphill in the Fiscal Services Department at 619/588-3008.

Additional information about health care coverage for small businesses, individuals, or families is available by calling the California Uninsured Help Line at 800/234-1317 or the Healthy Families and Medical Programs Information Line at 800/880-5305.

Sincerely,

A handwritten signature in black ink that reads 'G. Wayne Oetken'. The signature is fluid and cursive, with a long horizontal stroke at the end.

G. Wayne Oetken
Assistant Superintendent, Business Services
GWO:ph
Studaccn

Education Code 49472 authorizes districts to provide medical or hospital services through non-profit membership corporations or insurance policies for pupil injuries arising from school-related activities. This insurance is designed to assist in the payment of medical bills incurred as a result of accidental bodily injury. The District makes no warranty or endorsement concerning medical insurance or its coverage. When available, the District provides information on voluntary student accident insurance. Parents or guardians have the option to cover their children under this program at their own expense.



Education Foundation



Our Children - Our Future

Why you should invest in the future of our children...

The Cajon Valley Education Foundation is a non-profit foundation established in 1985, to provide enrichment programs for students. Programs funded by the Foundation include: math and science, computers and technology, cultural arts, as well as library books and media services. The Foundation also funds school assemblies and extracurricular educational programs. If you have a child or grandchild in the District, in all likelihood, he/she has already benefited from Foundation-funded programs.

The need to provide enriching educational programs for the children of the Cajon Valley Union School District is more important than ever, as is the need for new and continued membership contributions. You can help create and sustain an enriched school curriculum for the children of Cajon Valley by becoming a Foundation member. These excellent programs are financed, in part, from Foundation membership dues and may not otherwise be possible given the current funding of public education. The Foundation values your membership donations and would also appreciate those willing to serve on our Board of Directors. Please contact me if you have an interest in participating in monthly board meetings and helping with our fundraising efforts year-long at stacy@xlstaffing.com.

Quality education is not an expense, it's an investment. What better investment for the future, than in those who are the future...our children.

Stacy Mackey, President
Cajon Valley Education Foundation

CVEF Calendar of Events

Membership Drive	All Year
Shot in the Dark Golf Tournament	Nov 2010
Feed the Pig Campaign	February 7 – March 4
Stars in Education	March 2011
Three-Club Golf Tournament	May/June 2011

CVEF Board of Directors

The Foundation is governed by a Board of Directors who are non-paid volunteers representing parents, education, business, and civic organizations.

Stacy Mackey	President
Steve Devan	Vice-President
Lisa Arreola	Secretary
Staci Jenkins	Treasurer
Tom Ash	Terry Love
Carol Clarke	Victor Maslov
Louise Conway	Donna McCain
Janice Cook	Lilli Walsh
Fred Dominico	Kathy Winger
Earlene Hollmichel	Randy Young
Virginia Levenson	Monica Zech

DETACH AND RETURN THIS FORM WITH DONATION – 100% Tax Deductible

Donation Level <small>(please check one)</small>		Affiliation <small>(please check one)</small>		Name:	_____
<input type="checkbox"/> Friend	\$10	<input type="checkbox"/> Parent of Current Student(s)		Address:	_____
<input type="checkbox"/> Sustainer	\$25	School: _____		City/Zip:	_____
<input type="checkbox"/> Supporter	\$50	<input type="checkbox"/> Parent of Former Student		Phone:	_____
<input type="checkbox"/> Sponsor	\$100	<input type="checkbox"/> Friend		Business	_____
<input type="checkbox"/> Patron	\$250	<input type="checkbox"/> Business		Organization:	_____
<input type="checkbox"/> Benefactor	\$500	<input type="checkbox"/> School Site/Department		Email:	_____
<input type="checkbox"/> Founder	\$1,000				
<input type="checkbox"/> Endowment	\$3,000				
<input type="checkbox"/> I do not wish my name be included on any published donor list.					

PLEASE MAKE CHECK PAYABLE TO:
CAJON VALLEY EDUCATION FOUNDATION
 Office: 750 E. Main Street, El Cajon, CA 92020
 Mailing Address: PO Box 1007, El Cajon, CA 92022