

LEAD HEAVY DUTY MECHANIC

JOB SUMMARY	Under direction of the Transportation Director, or Supervisor, plan, schedule, and assign the activities of Transportation maintenance personnel in performing skilled maintenance, servicing, and repair work on all district vehicles and school buses.
TYPICAL DUTIES	Supervise employees assigned to shop; order necessary supplies and equipment for garage and shop; make repairs and perform major tuneups on school buses and district trucks and automobiles. Assist other mechanics with lubricating and making safety inspections of all vehicles and/or school buses. Maintain proper forms on all repairs and inspections. Assign work to and evaluate performance of shop employees. Perform other related duties as required.
JOB REQUIREMENTS	Any combination of education, training, and/or experience which demonstrates ability to perform the required duties. A typical qualifying background would include at least four years experience as a journey level automotive mechanic. Must have also had specialized training in safety maintenance of school buses.
Knowledge of:	Methods, tools, and equipment used in vehicle maintenance, servicing, and repair of a variety of vehicles including school buses. Record keeping techniques. Supervision, training, and leadership techniques. Safety requirements for school buses.
Ability to:	Use specialized tools and equipment to successfully perform vehicle maintenance, servicing and repair on a variety of district vehicles, including school buses. Maintain accurate records. Plan, organize, and execute responsibilities to meet deadlines. Train, supervise, and evaluate shop employees. Establish and maintain effective working relationships.
LICENSE	Must possess a valid class B-P California driver's license and the ability to qualify, and maintain qualification, for District vehicle insurance coverage.
PHYSICAL ABILITY	The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is required to stand and sit. The employee is occasionally required to climb or balance and stoop, kneel, crouch, or crawl. The employee routinely works from an upright standing position.

The employee must regularly lift and/or move up to 50 pounds, frequently lift and/or move up to 100 pounds, and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.