

CARPENTER

JOB SUMMARY

Under general direction, perform skilled carpentry work including rough and finish construction in the repair, alteration, and remodeling of District buildings and facilities. May assist other trades person in work which may be outside the field of specialization, requiring aptitude, willingness, and adaptability.

TYPICAL DUTIES

Build, alter, construct, repair, and/or install furniture, paneling, counters, cabinets, benches, partitions, doors, windows, building framework, wood playground equipment, and trim; replace related building hardware; install prefabricated metal sheds, or build new wooden sheds; hang drywall; form, place, and finish concrete; construct and install chalkboards and bulletin boards; remove old walls; doors, and windows; perform necessary mill and cabinet work, including cutting, installing, and trimming formica. Assure compliance with building, health and safety codes and standards. Operate power equipment in carpentry shop; calculate, plan and layout work on assigned work orders; make rough sketches and work from sketches, drawings, and blueprints, etc. and estimate carpentry time and materials for projects. Order and purchase materials. As required, provide proper guidance for the completion of job tasks effectively and efficiently. Maintain accurate records and prepare and submit reports accordingly. May provide work direction to part time summer help; read blueprints and specifications for maintenance projects assigned; perform related duties as assigned.

JOB REQUIREMENTS

Any combination of education, training, and/or experience which demonstrates ability to perform the required duties. A typical qualifying background would include at least two years journey level experience and training in rough and finish carpentry.

Knowledge of:

Specific materials, power and hand tools, and methods used in the building, repair, and maintenance of assigned trade; maintenance activities in other than the field of journey level specialization, such as plumbing, electrical, and the like; general safety practices and procedures; woodworking machines, such as circular saw, bandsaw, radial arm saw, concrete saw, jack hammer, shaper, sander, drill press, and jointer. Building codes and regulations. Proper methods of storing equipment, materials, and supplies. Shop math applicable to the building trades. Oral and written communication skills. Record keeping and report preparation techniques.

Ability to:

Perform journey level carpentry work in the maintenance, repair, construction, alteration, forming, framing, and finishing of district buildings and facilities. Work with a variety of materials used in performing the typical duties listed above. Operate power and hand tools common to the carpentry trade; work well with other employees, and staff; understand and carry out oral and written instructions. Interpret blueprints, shop drawings, sketches, and work orders. Calculate, plan, and estimate carpentry time and materials for projects. Add, subtract, multiply, and divide quickly and accurately. Work independently with little direction. Provide training and guidance to others. Maintain accurate records.

LICENSE

Must possess a valid California driver's license and the ability to maintain qualification for District vehicle insurance coverage.

PHYSICAL ABILITY

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is required to walk; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee is regularly required to stand.

The employee must regularly lift and/or move up to 50 pounds, frequently lift and/or move up to 100 pounds, and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The selected candidate must be able to perform the duties of a rigorous work schedule which includes lifting, loading, and unloading, and pass a physical examination and drug screen certifying this ability.